OneVA Pharmacy Daily Standup with COR

**Meeting Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Discussion:** | OneVA Pharmacy Daily Standup with COR Meeting | | |
| **Date of Meeting:** | 12/16/15 | **Location:** | Teleconference |
| **Facilitator:** | Cecelia Wray | | |
| **Time:** | 10:30 am-11:00 pm | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Attendee Name (P=Present) | | | |
| Bill Walsh | **P** | Loren Behuniak |  |
| Cecelia Wray | **P** | Sherri Simons | **P** |
| Joshua Patterson |  | Mark Kauffman |  |
| Russ Holt |  | Kathy Coupland | **P** |

**Action Items Outstanding**

| Open / Closed | Origin  Date | Action Item | Owner | Due Date | Date Completed |
| --- | --- | --- | --- | --- | --- |
| O | 12/09/15 | Establish 4-VistA Instances; Open Ports for eMI | Bill | 12/24/2015 |  |
| O | 12/09/15 | Validate VistA environments | Brad Fisher | 12/29/15 |  |
| O | 12/09/15 | Smoke testing and ensure eMI box is set up and HDR/CDS access is available & MVI is working | TJ Cope / Tony Burleson / Brad | 01/06/15 |  |
| O | 12/09/15 | Validate software meets requirements via Skype | Rob Silverman | 12/29/15 |  |
| O | 12/09/15 | Send OneVA Pharmacy components to Initial Operating Capability (IOC) sites for testing | Brad Fisher / Tony Burleson |  |  |
| O | 12/09/15 | Hand off to Daily Standup with COR for enterprise deployment | Joshua |  |  |
| O | 12/09/15 | Process the Elevated Privileges (EP) Forms | Joshua approve Cecelia & Kathy; Tom, Tony, & TJ to fill out forms |  |  |
| O | 12/09/15 | Sustainment contract | Joshua |  |  |
| O | 12/09/15 | Consult with Rob Silverman on sites that have common patients | Cecelia | 12/10/15 |  |
| O | 12/09/15 | Engage SDE for a resource to join the OneVA Pharmacy meetings | Cecelia | 12/10/15 |  |
| O | 12/09/15 | Create a risk registry dashboard | Cecelia / Kathy | 12/24/15 |  |
| O | 12/09/15 | Develop Sustainment Transition Plan (Health Product Support possibility) | Cecelia / Bill / Joshua discuss Kathy to author |  |  |
| O | 12/09/15 | Contact eMI Point of Contact (POC) & get clarity for engagement into the VIP environment | Cecelia / Bill | 12/17/15 |  |
| O | 12/10/15 | MUMPS Developer needed for Secondary Checklist Review | Joshua |  |  |
| O | 12/14/15 | Once HDRDAT is installed inform Ashit Shah so that he can add the instance to the integration environment [Ashit.Shah@va.gov](mailto:Ashit.Shah@va.gov) | Cecelia |  |  |
| O | 12/14/15 | HDR Team needs to work with the System admin of that server to get it installed.  This will need to happen after the VistA system is up and running.   Have the system admin contact me when one servers are ready. My contact information is below. *J. Brenden McNamara*  [james.mcnamara@va.gov](mailto:james.mcnamara@va.gov) *HDR - Cache Team Lead 720-254-1163* | Cecelia |  |  |
| O | 12/16/15 | MVI Service for VIP Environment | Bill |  |  |
| O | 12/16/15 | Non-PIV/PIV Cards for Tony & Tom | Tony & Tom |  |  |
| O | 12/16/15 | Automated Testing Tools for VA Network | Bill |  |  |
| C | 12/09/15 | Review documents and determine what is needed for the National Rollout to occur for the OneVA Pharmacy VistA Patch | Cecelia / Bill / Joshua | 12/16/15 | 12/16/15 |
| C | 12/09/15 | Create a Daily Standup Call | Cecelia | 12/09/15 | 12/09/15 |
| C | 12/09/15 | Add additional members to the OneVA Pharmacy Weekly Integrated Project Team (IPT) Stakeholder Meeting | Cecelia | 12/09/15 | 12/09/15 |
| C | 12/10/15 | Send Team Roster to Bill | Kathy | 12/10/15 | 12/10/15 |
| C | 12/10/15 | Set up Bill on OneVA Pharmacy SharePoint Site | Kathy | 12/10/15 VA is blocking the site; Kathy to send files to GitHub for Bill | 12/11/15 |
| C | 12/11/15 | Facilitate a ‘Fast Tracking’ Process for OneVA Pharmacy | Bill | Bill found out the project did not qualify for Fast Tracking | 12/14/15 |
|  |  |  |  |  |  |

| **Discussion Notes** |
| --- |
| **Meeting Notes: 12/16/2015**  **In attendance:** Bill Walsh, Cecelia Wray, Kathy Coupland, Sherri Simons   * VA Access for Non-PIV/PIV cards is moving forward and Cecelia will instruct Tony and Tom on next steps. * Kit will contact TJ today. * Elevated Privileges forms were filled out for Cecelia and Kathy and awaiting Joshua’s approval but need to follow up with Tony, Tom, and TJ. * Bill said the VIP instances were created but then the Enterprise Operations folks need to perform tasks on the environment and won’t have it ready until the end of this week. He explained some of the things they need to do like removing the DoD components. * eMI discussion is still outstanding. Awaiting Randy/Rich to respond to Emails. Ruth may be moving on to another project but plans to keep engaged with this project team until she knows someone is owning the tasks. * eMI may need to have ports opened up so connecting with the eMI team now may be an asset to moving the process along so they can engage with Enterprise Operations. * Sherri is speaking with BITS management on contract. * Mater Veteran Index (MVI) – Bill stated he can engage Tom Keogh if MVI services are needed and said to direct him when he should start the conversation. * SDE Role was discussed – Tom Grimm is the VIP SDE support. Cecelia engaging him. * Naeem and Chris are being invited to the IPT Stakeholder Weekly meeting. * Bill asked about the HDR/CDS connection and Cecelia stated that Tony has all he needs. Kathy mentioned that when the servers were ready, Cecelia has two action items that need to be completed in order for the HDR service to be applied to the environment.   **Meeting Notes: 12/14/2015:**  **In attendance:** Bill Walsh, Cecelia Wray, Kathy Coupland   * Bill reported that Fast Tracking this project is not an option as the project does not qualify.   **Meeting Notes: 12/11/2015:**  **In attendance:** Joshua Patterson, Sherri Simons, Bill Walsh, Kathy Coupland, Cecelia Wray   * Bill reported the following:   + Mark Kaufman found all Brad’s paperwork and EP approval so no further tasks needed from Brad. He is good to go since falls under the VEI Shared DTE umbrella.   + The anticipated System Name: vaausnccappdev1     - Under the UNIX Server Section,     - Scope of Elevated Access: Select the box for Linux Sys Admin     - Environment: Select the boxes for Development and Test     - Servers: List the servers I provided: **vaausnccappdev1**     - Training Documentation: Attach all files as one Compressed (Zipped) file     - Unix Account: Request New     - Net groups: –aac-cld-ncc-sysadmin   + Bill reported that Josh was give the EO Requirements for release   + Instances will be available next week, early on.   + Bill requested a RACI Chart – Cecelia to send him the OneVA Pharmacy Implementation Project Management Plan   + Bill stated he was in a meeting with Josh and the Under Secretary stated – “Deployment is the membership of success for OneVA Pharmacy.” * Cecelia reviewed the deployment process to Bill, which was to deploy to IOC sites. She requested help to facilitate a ‘Fast Tracking’ process. * Cecelia will invite Bill to all meetings.   **Meeting Notes 12/10/2015:**  **In attendance:** Joshua Patterson, Sherri Simons, Bill Walsh, Kathy Coupland, Cecelia Wray   * Cecelia requested a MUMPS Developer to perform the Secondary Review of the MUMPS Code. * Sherri approved Bill’s access to all project documentation on the BITS SharePoint. Kathy to provide access. Final VA artifacts will be placed on GitHub along with project artifacts. * Josh is working on VA access for team members and will not be able to attend IPT meeting. * Cecelia requested Bill advise of anything else, besides project documentation, that he may need from the OneVA Pharmacy team in order to successfully make it through the Daily Standup with COR. Bill will work with Loren and Russ to determine.   **Kick-off Meeting 12/09/2015**  **In attendance:** Joshua Patterson, Sherri Simons, Russ Holt, Mark Kauffman, Bill Walsh, Loren Behuniak, Cecelia Wray  The following items were discussed as steps necessary for a successful implementation of the OneVA Pharmacy project to meet the time frame established.   1. Establish the OneVA Pharmacy integrated environment:    1. 4-VistA instances will be made available    2. Ensure all VistA Instances are the latest gold version May 2015    3. Determine HDR/CDS connectivity by engaging the HDR team    4. An eMI system will be available.  We need to get ByLight to provide the connections and do the service registry. Will engage eMI POC. 2. Mumps Developer will need to check to ensure everything needed is in the environment (including patches) 3. Identify gaps 4. Once environment is ready onboard Rob Silverman to validate the software meets the requirements. 5. Send OneVA Pharmacy components to the Initial Operating Capability (IOC) sites for testing 6. Hand off the OneVA Pharmacy components to the Daily Standup with COR for enterprise ready   Other Discussions Items:   * Mumps Developer will require Elevated Privileges (EP) that are needed for developers to access servers at the AITC to develop software code. Paperwork needs to be started. * Sustainment contract needs to be considered * Invite Bill and Loren to OneVA Pharmacy Daily Scrum Meetings * Increase the membership of the OneVA Pharmacy Weekly IPT Stakeholder call * Ask Rob Silverman to recommend sites with common patients * Use GitHub for the project repository * Re-engage SDE for a resource * Need to discuss document requirements * Create a Risk Registry Dashboard (will move over to VIP template when available) * Need to create a Transition Plan   **Questions Answered via Email:**   * Will the systems be for both development and testing?   + Yes.  You will have 4 instances to do with what you like Silver 1 (S1), Silver 2 (S2), Gold 1 (G1), Gold 2 (G2).  It’s totally up to your team on how they are to be used with regard to development and testing requirements. * Will the systems be set up to communicate with FORUM for patch distribution and getting required ones (send/receive VistA emails)?   + Yes. All 4 instances will connect to FORUM, including send/receive VistA emails. |
|  |